



**DALLAS
THEATER
CENTER**

2400 Flora Street Dallas, Texas 75201
www.dallastheatercenter.org

Part-Time Teaching Artist Job Description

JOB TITLE: Part-Time Teaching Artist
DEPARTMENT: Public Works
REPORTS TO: Amanda McRaven
PREPARED DATE: November 14th, 2022
CLASSIFICATION: Part-Time, FLSA Non-Exempt
HOURLY PAY RATE: \$40.00

MISSION STATEMENT

The mission of Dallas Theater Center is to engage, entertain and inspire our diverse community by creating experiences that stimulate new ways of thinking and living. We will do this by consistently producing plays, educational programs, and other initiatives that are of the highest quality and reach the broadest possible constituency.

EQUITY, DIVERSITY, AND INCLUSION STATEMENT

ALL ARE WELCOME!

At Dallas Theater Center, we want to be the best place to work and see theater, and to be a positive and transformational force in Dallas and beyond.

We stand up for **equity, diversity and inclusion** across our company and community. As a leading national theater, we recognize that building an equitable, diverse, and inclusive environment is central to our relevance and sustainability in the community we serve and love.

*For complete statement, please see final page of this posting

POSITION SUMMARY:

Teaching Artists will work closely with Public Works staff to create outstanding educational experiences for teens in both our free community workshops throughout Dallas County, and in our flagship program, Project Discovery, which, for over 30 years has provided scholarships for students to attend plays and workshops at the Dallas Theater Center.

This is a part-time position and does not include benefits. Some nights will be required as needed throughout the season.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Teaching 1 or 2-hour workshops at one of our community sites partners on either a weekly or monthly basis
- Teaching 1-hour pre-show workshops at Dallas Theater Center when a production is running
- Must be available to work within the hours of 4:00pm and 8:00pm, Monday through Friday, two to four days per week.
- Other duties as assigned

This job description is not exhaustive and is subject to review in conjunction with the post holder and according to future changes/developments.

SKILLS, KNOWLEDGE AND ESSENTIAL ATTRIBUTES

- At least three years of experience with middle school and high school students, specifically
- Must be able to handle a room of 20 – 40 students
- Must be able to create lesson plans and execute existing lesson plans
- Ability to work both independently
- Desire and ability to work as part of a team
- Must be an excellent communicator
- Must have access to their own transportation
- Demonstrate commitment to antiracism in their pedagogy practices
- Bilingual in Spanish is a plus but not required
- Familiarity with DISD schools is helpful but not required
- Must be able to provide two professional references who can speak about the candidate's teaching ability

EXPERIENCE/EDUCATION

- Three years minimum teaching experience
- Bachelor's degree minimum or Drama Teacher Certification, with concentration in theater is preferred

PHYSICAL REQUIREMENTS

- Ability to be physically present, as needed or requested, to perform essential duties
- Ability to be physically present virtually (on Zoom or otherwise), as needed or requested, to perform essential duties
- Ability to work "off-business hours" and some nights and weekends as needed and requested

Please submit resume and cover letter via email to careers@dallastheatercenter.org with **Teaching Artist** in subject line, along with two professional references who can speak about the candidate's teaching abilities.

COVID19 REQUIREMENTS:

- Ensure that all work is performed in alignment with DTC's COVID19 Response Protocols
- Be able to provide documentation of full vaccination of a US-government approved COVID19 vaccine regimen for COVID19, at the time of hire.

Dallas Theater Center is an Equal Opportunity Employer (EOE). Qualified applicants are considered for employment without regard to age, race, color, religion, gender, national origin, sexual orientation, disability, or veteran status. If you need assistance or an accommodation during the application process because of a disability, it is available upon request. The company is pleased to provide such assistance, and no applicant will be penalized as a result of such a request.

ABOUT DALLAS THEATER CENTER

One of the leading regional theaters in the country and the 2017 Regional Theatre Tony Award® Recipient, Dallas Theater Center (DTC) performs to an audience of more than 100,000 North Texas residents annually. Founded in 1959, DTC is now a resident company of the AT&T Performing Arts Center and presents its Mainstage season at the Dee and Charles Wyly Theatre, and at its original home, the Kalita Humphreys Theater. DTC is one of only two theaters in Texas that is a member of the League of Resident Theatres, the largest and most prestigious non-profit professional theater association in the country. Under the leadership of Enloe/Rose Artistic Director Kevin Moriarty and Managing Director Jeffrey Woodward, DTC produces a seven-play subscription series of classics, musicals and new plays and an annual production of A Christmas Carol; extensive education programs, including the Award winning Project Discovery and partnerships with Southern Methodist University's Meadows School of the Arts and Booker T. Washington High School for the Performing and Visual Arts; and many community collaboration efforts with local organizations. In 2017, DTC launched Public Works Dallas, a groundbreaking community engagement and participatory theater project designed to deliberately blur the line between professional artists and community members, culminating in an annual production featuring over 200 Dallas citizens performing a Shakespeare play. Throughout its history, DTC has produced many new works, including recent premieres of Miller, Mississippi by Boo Killebrew; Hood: The Robin Hood Musical Adventure by Douglas Carter Beane and Lewis Flinn; Bella: An American Tall Tale by Kirsten Childs; Clarkston by Samuel D. Hunter; The Fortress of Solitude by Michael Friedman and Itamar Moses; Giant by Michael John LaChiusa and Sybille Pearson, and many more.

As a member of The League of Resident Theaters (LORT), DTC operates under the LORT agreement with Actors' Equity, the Stage Directors and Choreographers Society and United Scenic Artists.

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- **EQUITY** means recognizing that not everyone starts at the same place, addressing inequities in access and opportunity, and allowing for full and fair participation.

- **DIVERSITY** means acknowledging and respecting human qualities that are different from our own and outside the groups we are a part of or with which we are associated. These qualities include but are not limited to: ethnicity, race, color, country of origin, sex, gender, gender identity or expression, age, sexual or relationship orientation, family structure, religion, beliefs, political affiliations, experiences and ability differences.

- **INCLUSION** means honoring and accepting the gifts, backgrounds, experiences, and wisdom that every individual brings with them, so that every stakeholder feels valued by Dallas Theater Center. Our stakeholders are staff, artists, board members, donors, audiences, and community members.

We will strive to create a culture of inclusion where individuals can thrive and succeed, are able to participate in and contribute to the progress and success of Dallas Theater Center while growing both professionally and personally.

We recognize and value individual differences, and we acknowledge structural and systemic racism and other access barriers that prevent full and fair participation of people outside the dominant culture and power dynamics. We acknowledge the complexities of becoming a fully inclusive and anti-racist organization, and we accept the challenge to build an organization where full and fair participation is the norm.

We commit to providing fair treatment, access, opportunity, and advancement and to creating space for culturally diverse voices to be heard and power to be shared. Together, we are even better.